



International Student Enrolment Form

Sydney City.

S701, 541 Kent Street,
Sydney, NSW 2000

Sydney Parramatta.

Level 5, Suite 2, 460 Church Street,
Parramatta, NSW 2150

Melbourne.

Level 6, 341 Queen Street,
Melbourne, VIC 3000

Onshore International Student Offshore International Student

Part A - Personal Details (1-10)

1 **Surname/Family Name** (As printed on your passport)

2 **Given Name** (As printed on your passport)

3 **Title** Mr. Ms. Other
Mrs. Miss

4 **Preferred Name**

5 **Gender** Male Female

6 **Date of Birth**
Day / Month / Year

7 **Country of Birth**

8 **Passport Number**

9 **Date of expiry**
/ /

10 **USI** (Unique Student Identifier)

Note:

Part B - Contact Details (1-9)

1 **Current Address**

Suburb State Postcode

2 **Address** (Home Country if Applicable)
 Postcode

3 **Postal Address** (if Different)
 Postcode

6 **Mobile**

7 **Email**
Country code / Area code / Number

8 **Telephone**

9 **Emergency Contact Details**

Name	Relationship
Address	
Contact Number	Email

Part C - Course Preference & Intake Details

(You May Choose More Than One Course e.g. Certificate and Diploma)

Campus Sydney City Melbourne
Sydney Parramatta

ELICOS CRICOS Code Week

General English (Elementary to Advanced) 098026B 13 26
 39 52
 ___ others

2023 09 JAN 13 FEB 10 APR 15 MAY
 10 JUL 14 AUG 09 OCT 13 NOV

2024 08 JAN 12 FEB 08 APR 13 MAY
 08 JUL 12 AUG 07 OCT 11 NOV

Hospitality Courses CRICOS Code Week

SIT40521 **Certificate IV in Kitchen Management** 109493B 75

2023 09 JAN 10 APR 10 JUL 09 OCT
2024 08 JAN 08 APR 08 JUL 07 OCT

SIT40521 **Certificate IV in Kitchen Management** 109493B 104
 SIT50416 **Diploma of Hospitality Management** 094319K
(Package Course)

2023 09 JAN 10 APR 10 JUL 09 OCT
2024 08 JAN 08 APR 08 JUL 07 OCT

Business Courses CRICOS Code Week

BSB50420 **Diploma of Leadership and Management** 104271A 52

2023 09 JAN 27 FEB 10 APR 29 MAY
 10 JUL 28 AUG 09 OCT 27 NOV

2024 08 JAN 26 FEB 08 APR 27 MAY
 08 JUL 26 AUG 07 OCT 25 NOV

BSB60420 **Advanced Diploma of Leadership and Management** 108281M 52

2023 09 JAN 27 FEB 10 APR 29 MAY
 10 JUL 28 AUG 09 OCT 27 NOV

2024 08 JAN 26 FEB 08 APR 27 MAY
 08 JUL 26 AUG 07 OCT 25 NOV

BSB80320 **Graduate Diploma of Strategic Leadership** 104491M 52

2023 09 JAN 20 FEB 10 APR 22 MAY
 10 JUL 21 AUG 09 OCT 20 NOV

2024 08 JAN 19 FEB 08 APR 20 MAY
 08 JUL 19 AUG 07 OCT 16 NOV

BSB50120 **Diploma of Business** 108279E 52

2023 09 JAN 27 FEB 10 APR 29 MAY
 10 JUL 28 AUG 09 OCT 27 NOV

2024 08 JAN 26 FEB 08 APR 27 MAY
 08 JUL 26 AUG 07 OCT 25 NOV

BSB60120 **Advanced Diploma of Business** 108280A 52

2023 09 JAN 27 FEB 10 APR 29 MAY
 10 JUL 28 AUG 09 OCT 27 NOV

2024 08 JAN 26 FEB 08 APR 27 MAY
 08 JUL 26 AUG 07 OCT 25 NOV

Part D - Visa Details (1-7)

1 **Nationality**

2 **Do you have an Australian Visa** Yes NO

3 **Country of Issue** (if Yes)

4 **Visa Type** (if Yes) Student Visitor Other

5 **Do you have Overseas Student Health Cover** Yes NO

6 **Provider** (if Yes) **Number**

7 **OSHC Expiry Date** (if Yes) Day / Month / Year

Part E - English Proficiency (1-2)

(Please attach certified copy of valid test scores)

(IELTS, TOEFL, PTE)

1	Test Name	Year of Test	Score
2	Other (if Applicable)		

Part F - Academic Details (1-5)

Please attach certified copies of all academic transcripts and certificates (translated into English).

1 What is your highest COMPLETED education level?
(Tick ONE only)

- | | |
|---|---|
| <input type="radio"/> Year 11 or equivalent | <input type="radio"/> Year 12 or equivalent |
| <input type="radio"/> Certificate I | <input type="radio"/> Certificate II |
| <input type="radio"/> Certificate III | <input type="radio"/> Certificate IV |
| <input type="radio"/> Diploma/ | <input type="radio"/> Advanced Diploma/ |
| <input type="radio"/> Associate Diploma | <input type="radio"/> Associate Degree |
| <input type="radio"/> Bachelor Degree | <input type="radio"/> Postgraduate Degree |
| <input type="radio"/> Other _____ | |

2 If you are currently enrolled in another institute please indicate:

Institute
Course
Expected time to complete

3 Do you require a release from your current provider? Yes NO

4 Have you been employed in the area covered by the course applied for? Yes NO

5 Are you seeking RPL or RCC/Credit Transfer for studies completed? Yes NO

(If yes, then please download and submit with your application a completed "Course Credit/RPL Application Form")

Part G - Application Checklist

(Please attach the following documents to this application)

- Certified copies of your IELTS or English test scores score
- Certified copies of your academic qualifications, work experience (if applicable) and Overseas Student Health Cover (if applicable)
- Copy of your certified passport (front and back)
- Relevant employment documentation

please complete this form and send to:
Administrative Officer Choice Business College (CBC)
Email: enrol@cbc.edu.au

Sydney City.

S701, 541 Kent Street,
Sydney, NSW 2000

Sydney Parramatta.

Level 5, Suite 2, 460 Church Street,
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Melbourne.

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Melbourne, VIC 3000

OFFICE USE ONLY

ACCEPTED BY CHOICE BUSINESS COLLEGE

Part H - STUDENT DECLARATION

- I have a genuine intention to undertake the course(s) for which I have applied
- I understand that by signing this application form, I may be sent a Formal Letter/s of Offer/Written Agreement Contract from Choice Business College if all of the admission requirements are met.
- I authorise Choice Business College to contact me by SMS, Email or phone.
- I authorise Choice Business College to verify any information I have provided on this form.
- I understand that CBC is required to submit data sourced from this enrolment form to national VET administrative collection as a regulatory reporting requirement. The information may be used by CBC or Commonwealth and State agencies for administrative, regulatory and/or research purposes.
- I am aware I must abide by visa conditions throughout my enrolment period in Australia including maintaining attendance and course progress.
- I have genuine access to sufficient funds whilst in Australia, to meet my financial commitments to CBC and cover all tuition, Overseas Student Health Cover and living expenses for myself and any dependants.
- I understand Tuition and Non Tuition fees may change during my course.
- I have been provided with Pre-enrolment information including the Choice Business College International Student Handbook & marketing information containing: entry requirements for the course including English language, academic requirements, work experience and course credit/RPL applicable; course content, duration, qualification/s on completion, modes of study and assessment methods; Choice Business College campus locations, Choice Business College general description of facilities, equipment, learning and library resources; course related fees; the Choice Business College Refund, Deferment, Suspension and Cancellation Policies; A description of the ESOS Framework; Costs of living in Australia, Accommodation options, and obligations of schooling for any school aged dependants I may have.
- I am aware I can obtain additional copies of the International Student Handbook, Policies, Procedures and Marketing Information from the Choice Business College WEBSITE: www.cbc.edu.au

Applicant Name

Applicant's Signature

Date

Day	Month	Year
/	/	

Part I - Agent Information & Declaration

- I have provided all relevant and required information to the applicant to enable them to make an informed decision about their chosen course
- I am satisfied that to the best of my knowledge the applicant has genuine intentions to complete this program and has the financial capacity to pay for the course and living expenses for the duration of the course
- I am aware that there are implications to Choice Business College and my agency where a student's visa is refused because they do not meet the Genuine Temporary Entrant (GTE) requirement by signing this form, I am stating that I understand the declarations above and that as far as I am aware the applicant is genuinely committed to complete the course.

Agency Name

Agent's Signature

Date

Day	Month	Year
/	/	

AGENT STAMP