



CHOICE BUSINESS  
COLLEGE

ABN: 28 130 302 000 | Email: info@cbc.edu.au | Tel: (07) 5532 3212  
National Provider Code: 41297 | CRICOS Provider Number: 03444C

Onshore International Student ☐ Offshore International Student ☐

## Part A - Personal Details (1-10)

1	<b>Surname/Family Name</b> (As printed on your passport)	<input type="text"/>
2	<b>Given Name</b> (As printed on your passport)	<input type="text"/>
3	<b>Title</b> Mr. <input type="checkbox"/> Ms. <input type="checkbox"/> Other <input type="checkbox"/> Mrs. <input type="checkbox"/> Miss <input type="checkbox"/>	
4	<b>Preferred Name</b>	<input type="text"/>
5	<b>Gender</b> Male <input type="checkbox"/> Female <input type="checkbox"/>	
6	<b>Date of Birth</b>	<input type="text" value="Day"/> / <input type="text" value="Month"/> / <input type="text" value="Year"/>
7	<b>Country of Birth</b>	<input type="text"/>
8	<b>Passport Number</b>	<input type="text"/>
9	<b>Date of expiry</b>	<input type="text" value="Day"/> / <input type="text" value="Month"/> / <input type="text" value="Year"/>
10	<b>USI</b> (Unique Student Identifier)	<input type="text"/>

Note:

## Part B - Contact Details (1-9)

1	<b>Current Address</b>	<input type="text"/>
	Suburb	State
		Postcode
2	<b>Address</b> (Home Country if Applicable)	<input type="text"/>
		Postcode
3	<b>Postal Address</b> (if Different)	<input type="text"/>
		Postcode
6	<b>Mobile</b>	<input type="text"/>
7	<b>Email</b>	<input type="text"/>
		Country code / Area code / Number
8	<b>Telephone</b>	<input type="text"/>
9	<b>Emergency Contact Details</b>	
	Name	Relationship
	Address	
	Contact Number	Email

# International Student Enrolment Form

### Sydney City.

S701, 541 Kent Street,  
Sydney, NSW 2000

### Sydney Parramatta.

Level 5, Suite 2, 460 Church Street,  
Parramatta, NSW 2150

### Melbourne.

Level 6, 341 Queen Street,  
Melbourne, VIC 3000

## Part C - Course Preference & Intake Details

(You May Choose More Than One Course e.g. Certificate and Diploma)

**Campus** Sydney City ☐ Melbourne ☐  
Sydney Parramatta ☐

ELICOS	CRICOS Code	Week
<input type="radio"/> <b>General English</b> (Elementary to Advanced)	098026B	<input type="radio"/> 13 <input type="radio"/> 26 <input type="radio"/> 39 <input type="radio"/> 52 <input type="radio"/> others

2024	<input type="radio"/> 08 JAN	<input type="radio"/> 12 FEB	<input type="radio"/> 08 APR	<input type="radio"/> 13 MAY
	<input type="radio"/> 08 JUL	<input type="radio"/> 12 AUG	<input type="radio"/> 07 OCT	<input type="radio"/> 11 NOV
2025	<input type="radio"/> 06 JAN	<input type="radio"/> 10 FEB	<input type="radio"/> 07 APR	<input type="radio"/> 12 MAY
	<input type="radio"/> 07 JUL	<input type="radio"/> 11 AUG	<input type="radio"/> 06 OCT	<input type="radio"/> 10 NOV

Hospitality Courses	CRICOS Code	Week
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<input type="radio"/> SIT40521	<b>Certificate IV in Kitchen Management</b>	109493B	78	
2024	<input type="radio"/> 08 JAN	<input type="radio"/> 08 APR	<input type="radio"/> 08 JUL	<input type="radio"/> 07 OCT
2025	<input type="radio"/> 06 JAN	<input type="radio"/> 07 APR	<input type="radio"/> 07 JUL	<input type="radio"/> 06 OCT
<input type="radio"/> SIT40521	<b>Certificate IV in Kitchen Management</b>	109493B	104	
<input type="radio"/> SIT50422	<b>Diploma of Hospitality Management</b>	113408C		
	(Package Course)			
2024	<input type="radio"/> 08 JAN	<input type="radio"/> 08 APR	<input type="radio"/> 08 JUL	<input type="radio"/> 07 OCT
2025	<input type="radio"/> 06 JAN	<input type="radio"/> 07 APR	<input type="radio"/> 07 JUL	<input type="radio"/> 06 OCT

Business Courses	CRICOS Code	Week
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<input type="radio"/> BSB50420	<b>Diploma of Leadership and Management</b>	104271A	52	
2024	<input type="radio"/> 08 JAN	<input type="radio"/> 26 FEB	<input type="radio"/> 08 APR	<input type="radio"/> 27 MAY
	<input type="radio"/> 08 JUL	<input type="radio"/> 26 AUG	<input type="radio"/> 07 OCT	<input type="radio"/> 25 NOV
2025	<input type="radio"/> 06 JAN	<input type="radio"/> 24 FEB	<input type="radio"/> 07 APR	<input type="radio"/> 26 MAY
	<input type="radio"/> 07 JUL	<input type="radio"/> 25 AUG	<input type="radio"/> 06 OCT	<input type="radio"/> 24 NOV
<input type="radio"/> BSB60420	<b>Advanced Diploma of Leadership and Management</b>	108281M	52	
2024	<input type="radio"/> 08 JAN	<input type="radio"/> 26 FEB	<input type="radio"/> 08 APR	<input type="radio"/> 27 MAY
	<input type="radio"/> 08 JUL	<input type="radio"/> 26 AUG	<input type="radio"/> 07 OCT	<input type="radio"/> 25 NOV
2025	<input type="radio"/> 06 JAN	<input type="radio"/> 24 FEB	<input type="radio"/> 07 APR	<input type="radio"/> 26 MAY
	<input type="radio"/> 07 JUL	<input type="radio"/> 25 AUG	<input type="radio"/> 06 OCT	<input type="radio"/> 24 NOV
<input type="radio"/> BSB80320	<b>Graduate Diploma of Strategic Leadership</b>	104491M	52	
2024	<input type="radio"/> 08 JAN	<input type="radio"/> 19 FEB	<input type="radio"/> 08 APR	<input type="radio"/> 20 MAY
	<input type="radio"/> 08 JUL	<input type="radio"/> 19 AUG	<input type="radio"/> 07 OCT	<input type="radio"/> 16 NOV
2025	<input type="radio"/> 06 JAN	<input type="radio"/> 17 FEB	<input type="radio"/> 07 APR	<input type="radio"/> 19 MAY
	<input type="radio"/> 07 JUL	<input type="radio"/> 18 AUG	<input type="radio"/> 06 OCT	<input type="radio"/> 17 NOV
<input type="radio"/> BSB50120	<b>Diploma of Business</b>	108279E	52	
2024	<input type="radio"/> 08 JAN	<input type="radio"/> 26 FEB	<input type="radio"/> 08 APR	<input type="radio"/> 27 MAY
	<input type="radio"/> 08 JUL	<input type="radio"/> 26 AUG	<input type="radio"/> 07 OCT	<input type="radio"/> 25 NOV
2025	<input type="radio"/> 06 JAN	<input type="radio"/> 24 FEB	<input type="radio"/> 07 APR	<input type="radio"/> 26 MAY
	<input type="radio"/> 07 JUL	<input type="radio"/> 25 AUG	<input type="radio"/> 06 OCT	<input type="radio"/> 24 NOV
<input type="radio"/> BSB60120	<b>Advanced Diploma of Business</b>	108280A	52	
2024	<input type="radio"/> 08 JAN	<input type="radio"/> 26 FEB	<input type="radio"/> 08 APR	<input type="radio"/> 27 MAY
	<input type="radio"/> 08 JUL	<input type="radio"/> 26 AUG	<input type="radio"/> 07 OCT	<input type="radio"/> 25 NOV
2025	<input type="radio"/> 06 JAN	<input type="radio"/> 24 FEB	<input type="radio"/> 07 APR	<input type="radio"/> 26 MAY
	<input type="radio"/> 07 JUL	<input type="radio"/> 25 AUG	<input type="radio"/> 06 OCT	<input type="radio"/> 24 NOV

## Part D - Visa Details (1-7)

1	<b>Nationality</b>	<input type="text"/>
2	<b>Do you have an Australian Visa</b>	Yes <input type="checkbox"/> NO <input type="checkbox"/>
3	<b>Country of Issue</b> (if Yes)	<input type="text"/>
4	<b>Visa Type</b> (if Yes)	Student <input type="checkbox"/> Visitor <input type="checkbox"/> Other <input type="checkbox"/>
5	<b>Do you have Overseas Student Health Cover</b>	Yes <input type="checkbox"/> NO <input type="checkbox"/>
6	<b>Provider</b> (if Yes)	<input type="text"/>
	<b>Number</b>	<input type="text"/>
		Day Month Year
7	<b>OSHC Expiry Date</b> (if Yes)	<input type="text" value="Day"/> / <input type="text" value="Month"/> / <input type="text" value="Year"/>

## Part E - English Proficiency (1-2)

(Please attach certified copy of valid test scores)

(IELTS, TOEFL, PTE)

1	<table><tr><th>Test Name</th><th>Year of Test</th><th>Score</th></tr><tr><td colspan="3"></td></tr></table>	Test Name	Year of Test	Score			
Test Name	Year of Test	Score					
2	Other (if Applicable) <table><tr><td></td></tr></table>						

## Part F - Academic Details (1-5)

Please attach certified copies of all academic transcripts and certificates (translated into English).

1 What is your highest COMPLETED education level?  
(Tick ONE only)

<input type="radio"/> Year 11 or equivalent	<input type="radio"/> Year 12 or equivalent
<input type="radio"/> Certificate I	<input type="radio"/> Certificate II
<input type="radio"/> Certificate III	<input type="radio"/> Certificate IV
<input type="radio"/> Diploma/	<input type="radio"/> Advanced Diploma/
<input type="radio"/> Associate Diploma	<input type="radio"/> Associate Degree
<input type="radio"/> Bachelor Degree	<input type="radio"/> Postgraduate Degree
<input type="radio"/> Other _____	

2 If you are currently enrolled in another institute please indicate:

Institute	
Course	Expected time to complete

3 Do you require a release from your current provider? Yes ☐ NO ☐

Have you been employed in the area covered by the course applied for? Yes ☐ NO ☐

5 Are you seeking RPL or RCC/Credit Transfer for studies completed Yes ☐ NO ☐

(If yes, then please download and submit with your application a completed "Course Credit/RPL Application Form")

## Part H - Application Checklist

(Please attach the following documents to this application)

- ☐ Certified copies of your IELTS or English test scores score
- ☐ Certified copies of your academic qualifications, work experience (if applicable) and Overseas Student Health Cover (if applicable)
- ☐ Copy of your certified passport (front and back)
- ☐ Relevant employment documentation

please complete this form and send to:  
Administrative Officer Choice Business College (CBC)  
Email: enrol@cbc.edu.au

**Sydney City.**  
S301 & 701, 541-543 Kent Street,  
Sydney, NSW 2000

**Sydney Parramatta.**  
Level 5, Suite 2, 460 Church Street,  
Parramatta, NSW 2150

**Melbourne.**  
Level 6, 341 Queen Street, Melbourne,  
VIC 3000

**Gold Coast.**  
G104/ G105 Australia Fair, Southport,  
QLD 4215

## OFFICE USE ONLY

ACCEPTED BY CHOICE BUSINESS COLLEGE

## Part H - STUDENT DECLARATION

- I have a genuine intention to undertake the course(s) for which I have applied
- I understand that by signing this application form, I may be sent a Formal Letter/s of Offer/Written Agreement Contract from Choice Business College if all of the admission requirements are met.
- I authorise Choice Business College to contact me by SMS, Email or phone.
- I authorise Choice Business College to verify any information I have provided on this form.
- I understand that CBC is required to submit data sourced from this enrolment form to national VET administrative collection as a regulatory reporting requirement. The information may be used by CBC or Commonwealth and State agencies for administrative, regulatory and/or research purposes.
- I am aware I must abide by visa conditions throughout my enrolment period in Australia including maintaining attendance and course progress.
- I have genuine access to sufficient funds whilst in Australia, to meet my financial commitments to CBC and cover all tuition, Overseas Student Health Cover and living expenses for myself and any dependants.
- I understand Tuition and Non Tuition fees may change during my course.
- I have been provided with Pre-enrolment information including the Choice Business College International Student Handbook & marketing information containing: entry requirements for the course including English language, academic requirements, work experience and course credit/RPL applicable; course content, duration, qualification/s on completion, modes of study and assessment methods; Choice Business College campus locations, Choice Business College general description of facilities, equipment, learning and library resources; course related fees; the Choice Business College Refund, Deferment, Suspension and Cancellation Policies; A description of the ESOS Framework; Costs of living in Australia, Accommodation options, and obligations of schooling for any school aged dependents I may have.
- I am aware I can obtain additional copies of the International Student Handbook, Policies, Procedures and Marketing Information from the Choice Business College WEBSITE: [www.cbc.edu.au](http://www.cbc.edu.au)

Applicant Name 

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Applicant's Signature 

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Date 

Day	Month	Year
/	/	

## Part I - Agent Information & Declaration

- I have provided all relevant and required information to the applicant to enable them to make an informed decision about their chosen course
- I am satisfied that to the best of my knowledge the applicant has genuine intentions to complete this program and has the financial capacity to pay for the course and living expenses for the duration of the course
- I am aware that there are implications to Choice Business College and my agency where a student's visa is refused because they do not meet the Genuine Temporary Entrant (GTE) requirement by signing this form, I am stating that I understand the declarations above and that as far as I am aware the applicant is genuinely committed to complete the course.

Agency Name 

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Agent's Signature 

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Date 

Day	Month	Year
/	/	

AGENT STAMP